

**Scouts**   
South London  
**Greater London South County Scout Council**  
**Annual Budgeting Policy**

**Objective:**

To ensure that the County Board of Trustees can effectively plan our annual financial budget and allocate resources for the successful execution of scouting activities, while maintaining fiscal responsibility.

**Process:**

**1. Initiation:**

- Prior to the start of each financial year, the County Treasurer will request each function team leader (People, Places, Programme, Organisation & Governance), to submit their teams annual budget request.
- Function team leaders should work with their wider team and sub-teams to identify potential expenditure support required during the coming financial year.

**2. Assessment:**

- The proposed budget requests and expenditures will be evaluated by the County Finance Sub-Committee against anticipated income from annual membership fees and any additional income available.
- This assessment will facilitate the creation of our comprehensive annual county budget and prevent any financial shortfalls during the year.

**3. Approval:**

- The annual budget, once prepared, will be presented to the County Trustee Board for approval.

**4. Decision-Making Authority:**

- The County Board of Trustees approval all individual team budget requests based on the recommendations made by the County Finance Sub-committee
- The County Trustee Boards approval ensures alignment with overall financial objectives and adherence to our County and charity law responsibilities and fiscal practices.

**5. Resource Allocation:**

- In cases where needs surpass available resources The County Leadership Team, in partnership with our wider county teams, retains the authority to decide and agree our annual county programme of events and ongoing support services.
- It is the role of the County Trustee Board to resource these needs to the best of their abilities.
- If the needs are beyond the financial resources available, it is the County Leadership Team and not the County Board of Trustees who decides our programme, services, and resources priorities

**6. Budget review**

- The County Board of Trustees has the right to allocate or reallocate financial resources based on the approved team budgets throughout the financial year.

**Conclusion:**

This policy aims to foster transparent and collaborative financial planning, ensuring that scouting activities are well-supported without compromising fiscal stability. By following this annual budgeting process, the County can confidently execute its plans while maintaining financial responsibility.

**Uncontrolled when printed:**

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<p>This policy Approved by Trustees: 23<sup>rd</sup> January 2024 Effective from 1 February 2024 Next review: May 2026</p>
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