

Actions for executive committees to move to trustee boards

Understand the changes to Trustee Boards and Trustees

- Read the [Trustee Board team description](#)
- Read [chapter 5 of the April 2023 edition of Policy, Organisation & Rules \(POR\)](#)
- Reflect on your Executive Committee's current activities
- Use the [Trustee Board team description](#) to reflect on your current team's focus.
- Try out the [Governance? or Support? activity](#) to explore which tasks are part of a Trustee Board's responsibilities, and which will be carried out by your Group Leadership Team or a Sub-team of your group Leadership Team

Start using the new names

- You don't have to wait for your AGM to start using the new names. For example, you can start re-labelling meetings and agendas as 'Trustee Board Meetings' now
Remember - Until we launch the new membership system, Compass will continue to show volunteers as Executive Committee Members
- Before we move to the new membership system, make sure your trustees and their personal details are correct on Compass. If your trustee board is registered with the Charity Commission, make sure this list of trustees is up to date also.

Prepare for your next AGM

Review the revised [model constitution in POR](#) (You can also download our [model constitution template](#), it's a MSWord document so you can edit it as you want, from our website!)

- Review and consider using our [AGM agenda template](#) and [script](#) to help you prepare for your AGM

