













Learning

Teams Digital Tools

# A round-up for Lead Volunteers and people who are supporting the transformation of the way we volunteer

Welcome to our transformation update. We have lots of new info and resources to share with you: from digital system demos to updates to team roles and our readiness checklist, all of which will help your group plan and get ready to change.

# Our timeline for going live with the new digital tools

The national transformation team and UKHQ have reviewed the timeline for introducing our new digital tools to support a better volunteer experience. They have decided to move the launch date back a few months to build in extra time to test the new digital system and how all its features perform together on scouts.org.uk. When doing this they have also taken into consideration other things going on, like the national membership census, and seasonal holidays. This means that we will move to the new systems by the end of April 2024.

The great news is that the build of all these new digital tools is complete and have received excellent feedback from volunteers involved in testing. The team are keeping a close eye on any issues which come up in testing that could affect the timeline.

# Our guide to the new roles and structures



Our full guide to team volunteering has been updated and now includes:

- Helpers and who they are
- How we talk about our teams and our titles
- Examples of Group Leadership Team Sub-Teams
- Opportunities from role changes
- Task accreditations
- Effective Group, District and County Leadership Teams

# Click here to download the update guide

## **Digital system demos**

Now our new digital tools are built and are in the testing stage. The team have created a full presentation and a series of short videos to showcase some of the systems features.

These short videos, show the functionality as of the beginning of September. During testing, the team are collecting feedback which may lead to changes and improvements. If this results in new versions of some areas of the system and its features are developed, updated videos will be provided. Therefore, when sharing these videos, please let audiences know that how features work, what they are called, and how the system looks may change before it goes live.

#### Click here to watch the videos

or visit: www.tinyurl.com/systemdemos

# **Transformation zoom briefings**

During the year we have held a series of zoom sessions which each looked at a different area of our transformation (based on the information available to us at the time).

The sessions covered learning & development, roles and team Volunteering, welcome conversations and moving to trustee boards. If you missed them, and want to catchup, the recordings of each of the sessions can be found on our website along with some helpful videos of planning and managing change.

## Click here to watch the recordings

or visit www.tinyurl.com/get-comfy

# **Change readiness checklists**

To help you measure your groups readiness for the new digital system and processes we've created a readiness checklist.

The checklist covers tasks that should ideally be completed before we go-live with the new digital system to ensure your group has a trouble-free transition.

The checklist contains a list of statements that you can use to track your progress and understand what you still need to do.

When we talk about our readiness it's important to understand that the go-live of the new digital systems, structures and processes are not dependent on these tasks being completed locally. However, when we do go-live the more you have completed the easier and smoother your move to the new systems will be.

## Read all the supporting information and download the checklist

or visit www.tinyurl.com/group-checklist



You can find this hand list at www.tinyurl.com/things-td

# **Supporting your Section Assistants**

Our move to team-based volunteering will benefit everyone that volunteers with us.

The biggest impact of this change will be for our Section Assistants who transition into a new role within the Section Team.



To help them understand the benefits of this new way of working, and their new role as a team member, and to guide them through the additional learning they will be required to do, we have developed a handy guide.

It consists of four sections...

#### Here's the lowdown...

Find out what this is all about

#### How the adults in your Scout Group work together in teams

Find out about the teams in your group

#### **Supporting you**

Find out how we will help you develop your skills and knowledge to enable you to continue to help run great, safe scouting.

#### Other ways to get involved in a way that suits you

In our new teams approach we'll continue to have helpers who will be able to give informal support to help deliver local scouting.

...and it can be read as web pages online or downloaded as a pdf.

### Click here to read or download the Section Assistants guide

or visit www.tinyurl.com/section-assistants

# **Updating Compass**

As we head toward moving to our new digital tools it's really important that we continue to clean-up the data of all our members on Compass, ready for the migration of the data across to the new system.

By checking that everyone's record is correct and up-to-date, and that the records of the people that are no longer involved have been closed, we will smooth the transition process and will mean that we have fewer puzzled people after the transition has happened, and they start to use the new digital tools that are available to them.

#### This involves:

- a. confirming that everyone's personal details are up to date
- b. ensuring that everyone has a unique personal email address set as their primary email
- c. updated roles and ensuring that everyone's main role we call this their primary role, is set
- d. updating training and importantly ensuring that learning that has been completed has been validated on their learning plan
- e. closing Occasional Helper "roles" that are no longer needed
- f. updating or removing any undeliverable email addresses

## Click here to read our update guidance for cleaning up Compass

or visit www.tinyurl.com/compass-cleaning



# Your awesome and we know it!

That's why we want to celebrate your achievements and the impact you have on the members of your drey, colony, pack, troop or unit or the area you support, and inspire others to follow in your footsteps.

It's easy to share how amazing you are and what your group or unit has achieved with everyone. Simply let us know what you've been doing by completing this simple form:

# https://form.jotform.com/SLScouts/lets-celebrate

and we will celebrate your achievements through our website, social media channels and digital communications.

We can't wait to hear what you've been up to.

